

**GOVERNMENT OF ANDHRA PRADESH  
ANDHRA PRADESH TOURISM AUTHORITY  
AUTO NAGAR VIJAYAWADA**

Lr No: APTA-14021/10/2019

Dated: 30.01.2019.

From  
The Chief Executive Officer,  
Andhra Pradesh Tourism Authority  
Auto Nagar, Vijayawada.

To  
Interested parties.

Sir,

Sub:- APTA – Design and fabrication of stall space MITT- Moscow  
International Travel & Tourism Exhibition to be held 12<sup>th</sup> to 14<sup>th</sup>  
March 2019 at Expocentre, Moscow – Quotations called for – Reg  
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The Andhra Pradesh Tourism Authority (APTA) is participating in MITT – Moscow International Travel & Tourism Exhibition to be held from 12<sup>th</sup> to 14<sup>th</sup> March 2019 at Expocentre, Moscow for promotion of A.P. Tourism. Hence, you are requested to submit quotations as per the Specifications & Conditions mentioned below.

The Agencies having minimum 3 years of Experience in fabrication at international level.

**SPECIFICATIONS:**

**Size of the stall: 45 Sqm**

1. The stall should be good looking, very impressive and effectively showcasing Important tourist destinations of A.P. and prepared in consultation with the Andhra Pradesh Tourism Authority.
2. Stall Design as well as theme to be submitted to the C.E.O in the lines of Fairs.

**Stall Structure**

1. 24mm platform with carpet for base of the stall.
2. Back wall
3. Light boxes- Brandings-6
4. Gautama Buddha-1
5. Life Size Toys-KonDapalli-2
6. Stall Structure-Special Wall-1

7. Special Elements wall-8
8. LED Screens -3
9. Graphics Posters Printing& Fixing-550

### **Furniture& Electrical**

1. Special Lights - 10
2. Dust bins -4
3. Chairs- 15
4. Sofa Couch-1
5. Round Tables-4
6. Reception Counter
7. Plug Points-5
8. LED Wall

### **Booth Services**

1. Cultural Activities 3 Days-3 Activities
2. Local Snacks Packed-2500
3. Souvenirs -80

### **Management**

1. Booth Logistics.
2. Standby & Stall Coordination Services.

### **TERMS & CONDITIONS:**

1. The quotations should reach this office on or before 12.02.2019 by 12.00 pm and quotations will be opened on the same day at 1.00 PM and presentation to be given at 3.00 PM.
2. Pre Bid Meeting on 05.02.2019 at 12 PM at APTA Conference hall.
3. The CEO, APTA reserves right to postpone/reject/cancel the quotations at any time.
4. No advance payment will be made.
5. The in-complete / time barred quotations will not be accepted.
6. The work should be completed with quality material and in good condition and should be handed over one day before the commencement of the event.
7. The payment will be made subject to satisfactory completion of the works.
8. Mail your queries to [eventspublicitysection@gmail.com](mailto:eventspublicitysection@gmail.com)
9. Two models of Stall fabrication designs should be submitted along with One Financial Quote.
10. The Agency has to collect Tourism Publicity/promotion Materials from APTA head office and is responsible to carry to the venue.

## **Envelop – I**

### Technical Quotation

1. Bid fee of RS. 10,000/- (non- refundable) in the form of DD drawn in favour of CEO, AP Tourism Authority.
2. Letter on agency Letter Head addressed to the CEO, APTA.
3. Firm Registration/Company Registration Certificate/GST Registration Certificate.
4. Two Copies of Design.
5. EMD for Rs. 1, 00,000/- in the form of DD drawn in favour of CEO, AP Tourism Authority.
6. Statements for the last three years should be submitted duly certified by Chartered Accountant in Original. Photo copy submission will lead to disqualification.
7. The estimated project cost is approximately Rs.60,00,000/-

## **Envelop – II**

### Financial Quotation

Selection Criteria – 100 Marks

- 70% for technical/Quality including design
- 30% for price bidding

Your's faithfully,

**Chief Executive Officer.**